

OFFICE OF THE GOVERNOR
BUDGET AND PROGRAM PLANNING
STATE OF MONTANA

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To: Amy Carlson, Legislative Fiscal Analyst
Legislative Fiscal Division

From: Dan Villa, Budget Director *DV*
Office of Budget & Program Planning

Date: May 27, 2016

Subject: LFC Review & Comment on Operating Budget Changes and Program Transfers

In accordance with 17-7-138 and -139, MCA, the Governor's Office of Budget and Program Planning is submitting one Operating Plan (OP) transfer that exceeds \$75,000 and 25% of a budget category or \$1 million for review and comment at the June Legislative Finance Committee meeting.

In addition, this office has processed six Program Transfers, three House Adjustments, and two OP's that exceeded \$75,000 and 25% of a budget category or \$1 million as time sensitive.

We have reviewed the requests and find them to be in compliance with state and federal laws and policies. Your staff has also reviewed these documents and has no issues with these transactions. Please let us know if you have questions or wish additional information.

CC: Barb Smith
Carleen Green
Christi Jacobsen
Scott Sim
Tricia Greiberis
Sue Daly
George Harris
Terry Lazure

Budget Change Documents that Trigger

Information submitted for the June 2016 LFC meeting

<u>Agency #</u>	<u>Agency Name</u>	<u>Doc #</u>	<u>Brief Explanation</u>	<u>Fiscal Year</u>
Documents Processed as Time Sensitive				
Time Sensitive				
61080	Public Defender	PT 011	Program 3 is a new program setup before the end of FY2014. In the 2017 Executive Planning Process, some of the activity that was to be paid for by Program 3 was budgeted for in Program 1. The budget is being moved to match the activity.	2016/2017
61080	Public Defender	PT 012	Program 3 is a new program setup before the end of FY2014. In the 2017 Executive Planning Process, some of the activity that was to be paid for by Program 3 was budgeted for in Program 1. The budget is being moved to match the activity.	2016/2017
41100	Department of Justice	OP 614	The vendor does not have any reporting requirements to DOJ therefore it has been determined the expense should be recorded and budgeted as a grant. This transaction is being completed to properly record expenditures in the grant category.	2016/2017
69010	Public Health & Human Services	PT 690	The transfer of both state and federal authority between program 02 HCSD and program 03 CFSD is necessary to cover FY2016 obligations. CFSD is in need of both General and Federal authority to meet provider payment obligations associated with increased children in care. HCSD currently has both federal and state authority which surpass planned obligations.	2016
57060	Dept Nat Resource/Conservation	PT 611	DNRC is transferring contingency base funding currently housed in program 21, Director's Office to program 24, Water Resources Division. The original AT552 from OBPP funding was placed in program 21, with the intent of moving the funding as needed out to the divisions based on current and future program needs. DNRC is also transferring ITSD authority from programs 22, 23, 24, & 35 back to program 21 based on projections of actual costs to the divisions in FY2017.	2016/2017
69010	Public Health & Human Services	PT 702	The transfer of General Fund authority between program 22 and program 03 is necessary to cover FY2016 obligations. CFSD is in need of General Fund Authority to meet provider payment obligations for foster care, subsidized adoption and guardianship associated with increased Children in Care. Program 22 currently has general fund authority which surpasses planned obligations.	2016
41100	Department of Justice	PT 602	Move 62000 budget from Central Services Division to Justice Information Technology Services Division, Division of Criminal Investigation and Motor Vehicle Division to pay SITSD fixed costs. Adjustment was distributed to CSD by LFD in the 2017 Biennium. The Legislative Fiscal Division placed a large 621ITSD fixed cost adjustment in the Central Services Budget in the 2017 Biennium, this BCD moved budget authority to Divisions that are incurring expense.	2016/2017
52010	Dept. of Fish, Wildlife & Parks	HA 316	Adjust FY17 base authority in the Fisheries Division (program 03) based on budget allocation. Op Plan change needed to meet Federal requirement for coding payments to sub-recipients.	2017
52010	Dept. of Fish, Wildlife & Parks	HA 522	Refund authority and make an OP Plan change to reflect how funds will actually be spent in FY17 due to program needs. There is a net zero impact to authority. The Op Plan change is needed to meet Federal requirements for payments to subrecipients. Change is necessary to meet federal requirements for payments to subrecipients.	2017

Budget Change Documents that Trigger

Information submitted for the June 2016 LFC meeting

Agency #	Agency Name	Doc #	Brief Explanation	Fiscal Year
56030	Department of Livestock	HA 701	Reducing Fund 02701 and increasing fund 02262 by a like amount in FY 2017 to reflect revenues in Milk Inspection Program.	2017
53010	Dept of Environmental Quality	OP 704	Abandoned Mine Lands grants have traditionally been spent on large construction projects but one of the next large projects is to construct the Belt water treatment plant. If there is a plant, there needs to be sufficient funding to ensure that it is operated correctly and maintained properly. These fund transfers are not appropriately accounted for in the operating category 62000, they are transfers 68000.	2016/2017
Documents Being Held for Comment				
Non-Time Sensitive				
41100	Department of Justice	OP 615	Moving budget authority to purchase F5 Services. The F5 services are replacing WebDefend at JITSD. This increased the threshold by \$75K and 25% of the 63XXX budget category. It is a one time purchase of F5's to improve efficiency and security for sensitive DOJ information that can be found online.	2016