

Legislative Finance Committee IT Project Portfolio: Post Implementation Report

1. Agency: DPHHS
2. Project title: Budget Report Management System (BRMS)
3. Executive sponsor: Scott Sim
4. Project close date: 12/31/2014
5. Appropriated budget amount: \$905,469
6. Total project development cost: \$603,081
7. Expected ongoing annual cost: \$80,000
8. Year the ongoing annual cost started: 2016
9. Funding source(s) for ongoing cost: split between GF, SSR and FF supported through agency indirect cost allocation.
10. List the primary project goals:
 - a. Deliver a comprehensive service to allow all divisions within DPHHS to report budget information. The service will enable DPHHS to have a single reporting utility to enter budget information and allow DPHHS to generate various budget reports.
11. List the key project objectives, the metrics used to measure these objectives, and the final metric results.

	Key Objectives	Metric Used	Final Results
1	Phase One – Design/Planning	The scope for the planning phase will be to: <ol style="list-style-type: none"> 1. Develop a requirements definition and validation plan 2. Develop a System Requirements Document (SRD) and associated Requirements Traceability Matrix (RTM) 3. Conduct a Feasibility/Alternatives Analysis to evaluate options and feasibility for the BRMS 	DPHHS Accepted
2	Phase One – Development/Implementation	The Design, Development, and Implementation (DDI), phase of the BRMS project will include: <ol style="list-style-type: none"> 1. Detailed Requirements Definition - validate and further define the architecture and requirements for the BRMS system. 2. Design the BRMS system. 3. Construction – build the system and architecture, refine system standards; create user and training materials; and produce technical documentation. 4. Testing –conducting user acceptance testing. 5. Implementation – implement BRMS after successfully completing the testing phase. 	DPHHS Accepted

Legislative Finance Committee IT Project Portfolio: Post Implementation Report

	Key Objectives	Metric Used	Final Results
3	Phase Two – Enhance BRMS to add Medicaid projection automation	Add ability to provide Medicaid projections with automated data imports. An extract process will allow DPHHS to automate various projection reports. The service may be made up of the following components: <ol style="list-style-type: none"> 1. Data Import Process – Automate the Xerox ACS 901 report to BRMS. 2. Data Extract Process – Allow users to export data and publish data back to BRMS. 3. Reporting – A set of standard Medicaid reports and graphs will be available as well as live data queries to generate reports 4. Security – User based access to Monthly Medicaid Projection roles 	DPHHS Cancelled

12. List and describe all post-implementation issues that have arisen and, if they have been resolved, what was the solution. If they have not been resolved, describe actions taken so far and possible solutions. Also list and describe any possible concerns.

	Start Date	Resolved Date	Issues and Concerns
1	10/30/14		Journal date vs Posted date – the system is utilizing the Journal date for some queries, this causes an issue as nothing is finalized in SABHRS until it has a Posted date which in turn causes BRMS data to be out of balance. This was put on hold until DPHHS can determine which queries need to have Journal vs Posted date pulled.
1	11/26/14	12/19/14	Number of Lines loading error – the system was limiting the number of lines the user could load. Some spreadsheets users need to upload are thousands of lines. MI corrected this issue to not limit the number of lines the system can accept when uploading spreadsheets.
2	12/19/14		Test data vs Prod data – the data does not match in terms of month/year. MI noted it would take a large amount of development hours to change the time in Test to match Prod, approximately one month. The workaround was to implement all changes into production and perform UAT in that environment.
3	1/27/14	4/30/15	Appropriation Imbalance – The original report of this issue in January of 2014 was not resolved, it was revisited with the new DPHHS BRMS team in May of 2014. The final resolution for this issue was to have the system provide a notification warning of the imbalance however not stop the user from closing out a month and moving forward.
4	1/29/15	3/10/15	Duplicate lines causing the system to error out when uploading spreadsheets. MI corrected this issue by having the system accept the input with duplicates although only take one of such duplicates and ignore the others. The system then informs the user with an explanation such as: "Duplicates found. Used line number 34. Ignored duplicate in line 55."
5	5/5/15	5/18/15	Function/Unit Report - When running the function/unit report, entering parameters for a specific function the report is not providing information by month, only totals on the bottom. IF parameters are left with %, all information is displayed. MI is currently reviewing this issue.

Legislative Finance Committee
IT Project Portfolio: Post Implementation Report

6	5/12/15	5/12/15	Error Message while attempting to export "Out of Balance" to Excel. MI increased the timeout limit, this has resolved the issue.
7	5/13/15		Reporting results are not functioning properly, the results are including ALL information rather than the specific parameters chosen. MI is looking into this.

13. Please add any additional comments the agency would like to provide to the committee, if any.